CTTP –Self-Invested Personal Pension (SIPP)

The CTTP SIPP offers the following:

- Value for money - There are competitive charges for the plan especially for larger amounts.
- A full range of vesting options - Phased retirement, drawdown, and open market annuity.
- Efficient administration – An experienced team using a state of the art administration system will run your plan.
- Investment choice - You may invest in the range of investments allowed under HMRC rules and classified as Standard Assets by FCA.

The scheme has a Banking arrangement with Barclays Bank. In the CTTP SIPP all balances will earn 1% under the Bank base rate with a minimum of 0.1%.

Key Features

Aims

To give you a pension - or a reduced pension with a tax-free lump sum when you retire.

To give your spouse or dependant(s) a lump sum, pension - or both - should you die before retirement (after retirement your option to take a lump sum may be restricted and protected rights transfers also have certain restrictions).

To use the favourable tax treatment given to Personal Pensions to maximise the return on your investment.

To cope with changes in your employment situation and your financial circumstances.

Your Commitment

You can transfer funds from another pension arrangement(s) or your employer may make a contribution to your plan. From March 2007 we have no longer accepted direct net contributions from or on behalf of members where tax relief claims are required, transfers and employer contributions are unaffected.

You must normally wait until you are 55 (this may increase in future years) before taking your benefits.

You may increase or decrease your contributions but contributions cannot exceed the HMRC limits if you want to receive tax relief.

Risk Factors

Other factors that could affect your pension include:

Investment growth can be lower than expected. If you invest in illiquid assets you may not be able to access funds to provide benefits.

Interest rates are lower when you retire reducing the income produced by your fund.

The charges to your Fund increase more than expected.

The favourable tax treatment for Personal Pensions changes.

If you take your pension earlier than your chosen retirement date.

If you become unemployed or change your employment status so you are unable to continue making contributions, either at the same level or at all.

What is a Personal Pension?

It is a tax-exempt savings plan, designed to help you save for your retirement.

You can arrange transfers from other pension arrangements

Your employer may also wish to contribute if you are employed and eligible.

At retirement you will have a fund to be used to provide an income.

The CTTP SIPP is set up under Trust law both you and Central Tax & Trustee Planning LLP (under the instruction of the operator CPPT Services Limited) will act as Trustees of your arrangement and will be co-owners of all investments and co-signatories of the scheme Bank account(s).

What tax benefits are available?

Pension contributions (within specified HMRC limits) normally qualify for full tax relief; including tax at the higher rate and such contributions made to other plans can subsequently be transferred into the scheme.

From March 2007 we cannot accept direct contribution from or on behalf of members where tax relief claims are required, transfers and employer contributions are unaffected.

If your employer also makes contributions, the contributions will usually be treated as an allowable deduction from profits although your employers local inspector of taxes has to confirm they qualify.

Once contributions are paid into your fund, they are invested tax efficiently. There is no tax on investment income (other than tax on dividends from U.K. equities), tax deducted at source on income can be usually be reclaimed, and there is no capital gains tax on your investment profits.

When you retire you can generally take up to 25% of your pension benefits as a tax-free lump sum. In this case you will get a smaller pension.

There is an annual limit on the contributions that can be made to pension schemes and still receive tax relief and an overall lifetime limit, we recommend you seek independent financial advice to discuss how these limits may affect you.

Can I make extra contributions?

Yes but personal contributions would have to be with another provider or made gross and you make your own tax claim.

To ensure your benefits keep pace with your earnings, you may be wise to review your contributions regularly, every year if possible.

What happens if contributions stop?

The full value of your fund will stay invested and will continue to benefit from any investment growth.

The Trustees will continue to make an annual administration charge in accordance with their stated terms.

Your pension benefits may be less than you expected.

Where can I invest my money?

You will have a choice: you can invest your fund yourself or you can appoint your own Investment Manager.

You (or your Investment Manager) can choose how your fund could be invested in for example in:

- Quoted shares, including Investment Trusts
- Gilts and Debentures
- Unit Trusts and OEICS
- Commercial property
- Deposit accounts
- Shares quoted on the Alternative Investment Market (AIM)
- Futures and Options traded on a recognised exchange
- Real Estate Investment Trusts

Can I be sure how much pension I will get?

No; the size of your pension will depend upon the size of your fund when you get to retirement together with interest rates and other factors. The fund size depends on a number of factors such as how much you have put into your fund and how long it has had to grow, the investment growth achieved.

Personal illustration(s) are provided to you where appropriate to show how it might work out for you.

What happens if I die?

If you were to die before age 75 then normally the value of your fund will be paid as a tax-free lump sum death benefit.

Central Tax & Trustee Planning LLP (under the instruction of the operator CPPT Services Limited) (plus your independent trustee if you have appointed one) will use their discretion to ensure the payments are made to appropriate beneficiaries.

Under current law, any lump sums paid in this way if you die before starting to draw benefits will normally be free from inheritance tax.

If you are over age 75 then benefits can still be passed to nominated beneficiaries but those beneficiaries would usually pay tax at their marginal rate on withdrawals (this is a complex area so please refer to your adviser).

What happens if I am ill?

The consequences of not being able to keep up payments as a result of illness or disability are set out above under "What happens if contributions stop?".

There is no insurance within the SIPP to cover your contributions, so if you are concerned you need to consider a separate Income Protection policy.

Can I take my money out?

The HMRC will not usually allow you to take a pension before the age of 55.

If you wish, you can either take all your benefits at once or you may phase your retirement gradually over a number of years.

You may transfer your pension fund to another pension scheme. There will be no penalty for this other than the payment of a fixed transfer fee and in complex cases a potential time cost charge. The amount you transfer is called a transfer value in the illustration(s).

There is no longer an age when you must take benefits but after age 75 you lose some tax benefits.

How safe is my pension?

All investments are held in trust, as is your scheme bank account. The Trustees cannot sell investments or move monies without your authority. Bank of Scotland who provide the scheme bank account will provide all the usual checks and protections offered by a large Bank.

The scheme is run under Trust law your fund will generally be protected on you or your employers insolvency and will be kept separate from the assets and liabilities of any other schemes of which CPPT Services Limited or Central Tax & Trustee Planning LLP are or were trustee.

The SIPP Operator CPPT Services Limited is authorised and Regulated by the Financial Conduct Authority under reference 219808. The protections of the Financial Services Compensation Scheme therefore apply.

Central Tax & Trustee Planning LLP is a specialist Pension Trustee company where the principals have 20 years+ of experience of running pension schemes together with high levels of qualification and membership of professional bodies such as the Association of Member-directed Pension schemes.

Neither Central Tax & Trustee Planning LLP or CPPT Services Limited is not acting as investment advisers and therefore cannot accept any responsibility for suitability of the plan or the investments chosen including future investment returns etc.

What are the charges?

Please refer to the separate fee schedule, these change normally at January each year you should visit www.cttpsipp.co.uk to check the charges and any announcements on a regular basis.

How much will the advice cost?

We do not pay commission to intermediaries, but your adviser may charge you a fee for advice given on the SIPP. We may not be aware of any such fee charged, as it may be a separate arrangement between you and your adviser or you may request that we pay your adviser from your fund.

Legal notices

The full particulars are contained in the Trust Deed and Rules (which may be subject to amendment from time to time), which can be made available to you on request. In the event of any conflict between the information displayed here and the Trust Deed and Rules, then the Trust Deed and Rules shall apply. The law and tax implications are believed to be correct at the time of publishing this information, but no responsibility is accepted for inaccuracies

The value of an investment and the income from it can go down as well as up. It may be affected by exchange rate variations, and you may not get back the amount invested. Current tax levels and reliefs will depend on your individual circumstances. Information and opinions given should not be interpreted as investment advice. Past performance is not necessarily a guide to future performance. If you are unsure of the suitability of this investment please contact your Independent Financial Adviser.

If you take out a SIPP with us we will need to store information and data about you in both paper and electronic format. We will not disclose details to 3rd parties purely for marketing purposes but we may in the course of our administration pass on details to 3rd parties working in conjunction with your SIPP e.g. Solicitor, Fund Manager, Surveyor etc.

Please note that you will have a 30 day right to change you mind period on new SIPPs and transfers into existing plans after 6th April 2007. We will not be able to invest monies during this period unless you opt in writing to waive your right to change your mind.

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All the documents including:

Current Terms & Conditions, Fees, Trust Deed are available from:

www.cttpsipp.co.uk

Any member of the CTTP SIPP confirms they have read and understood these documents including those on the website (which can be sent on request).

CPPT Services Limited is authorised and regulated by the Financial Conduct Authority.